

SECOND JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES
Public Safety Through Risk Reduction

ANNUAL PROGRAM REPORT

FISCAL YEAR 2018
(JULY 1, 2017 – JUNE 30, 2018)

APPROVED BY:
AMANDA MILLIGAN, DIRECTOR

905.4 Duties of the board.

The district board shall . . . "File with the board of supervisors of each county in the district and with the Iowa Department of Corrections, within ninety days after the close of each fiscal year, a report covering the district board's proceedings and a statement of receipts and expenditures during the preceding fiscal year."

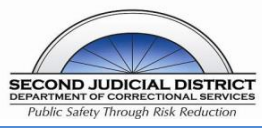


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Vision

Iowa Community Corrections is a place where

- **Every offender makes it and our communities are safe**
- **We invest in partnerships so that all members of the community have hope of succeeding**
- **Individual growth is encouraged and expected, and achievement is recognized**
- **Shared decision-making and team participation demonstrate our mutual respect**
- **Offenders are held accountable**
- **Diversity is our strength**
- **Innovation is valued**
- **We measure our results and do what we know works**

Beliefs

People can change

There is a potential for individual growth, and everyone has the right to personal success.

In Integrity

Honesty and objectivity in our decision-making and our dealings with others are essential.

In Accountability

All of us (staff, offenders and the community) must be accountable for our actions.

In Innovation

Through creativity and hard work we can make our services more effective and provide them efficiently.

In Teamwork, Respect & Equality

By respecting and accepting each other as unique and equal individuals, we can work together to achieve our shared goals and make our Vision a reality.

Mission

Public Safety through Risk Reduction

DISTRICT CODE OF ETHICS

**As an employee of the 2nd Judicial District,
I recognize that my employment is a symbol of public faith.**

- **I will strive to protect the public and safeguard them from victimization by exercising professional judgment and performing my duties to the best of my ability.**
- **I will not engage in or condone any form of harassment or discrimination.**
- **I will uphold the law with dignity, displaying an awareness of my responsibility to offenders while recognizing the right of the public to be safeguarded from criminal activity.**
- **I will seek to preserve the dignity, rights and worth of all individuals by practicing courtesy, respect and responsiveness.**
- **I will create positive relationships in my office, my community, my district and beyond.**
- **I will maintain confidentiality and appropriate boundaries with staff and the population I serve.**
- **I will be worthy of the trust of other department employees, community stakeholders and the Citizens of Iowa.**

**As a public employee, I will hold true to the Code of Ethics of the
2nd Judicial District Department of Correctional Services**

SECOND DISTRICT OVERVIEW / HISTORY

1977-1980

Senate File 112 instituted Judicial District Departments of Correctional Services through Iowa. A Board of Directors was implemented as governing authority and the first Residential Facilities were opened in Fort Dodge, Ames and Marshalltown. Accreditation was completed in 1980 and offices were established in 3 communities.

1981-1990

During this decade client education programs OWI and sex offender treatment were offered. Curt Forbes Residential Center was built. A programmer/analyst was hired to incorporate data. Risk and needs assessment/case classification was adopted. Corrections took over work release and parole per legislation. The first collective bargaining agreement was negotiated and Administrative accreditation was achieved.

1991-2000

During the 1990's money was received from Legislature to begin relocate Marshalltown Residential Center. The Mason City Residential Center was built and the legislature recommended new construction for the Fort Dodge Residential Center. Low risk offenders were reviewed for early discharge or lower supervision standards. Several other treatment programs began to be offered pertaining to Batterer's Education, Substance Abuse, Cognitive Programming Anger Management and Day Program Center. Second District also led the way to LSI-R risk assessment and participated in decision making for the Iowa Correctional Offender Network (ICON). A psychologist and polygraph examiner were hired for the sex offender program.

2001-2005

Tough budget times necessitated review of high caseloads, staff layoffs and unfilled positions resulting in negatively impacted services and treatment groups. Prison overcrowding became a major issue but was difficult to navigate with dwindling resources in Community Based Corrections. Second District entered into an income offset agreement to collect owed money from offenders through their income tax refunds. Drug Courts were established in Cerro Gordo County. Accreditation was completed on Administration, Personnel, Fiscal, Programming and ICON with very favorable feedback in all areas.

2006-2010

District Director and Assistant Director work with the National Institute of Corrections to develop a Comprehensive Parole Strategy. Prison Rape elimination Act is implemented. Law requires all felons to have DNA samples on record and sex offender risk assessments begin to be implemented. The Fort Dodge Community Corrections Center is built. Prison Re-Entry Initiative becomes a large focus with coordination of transition from prison to community corrections setting. Grant funded family programming begins to be instituted. Budget cuts have resulted in challenging years along with the closure of the Sac City office in 2010.

2011-2016

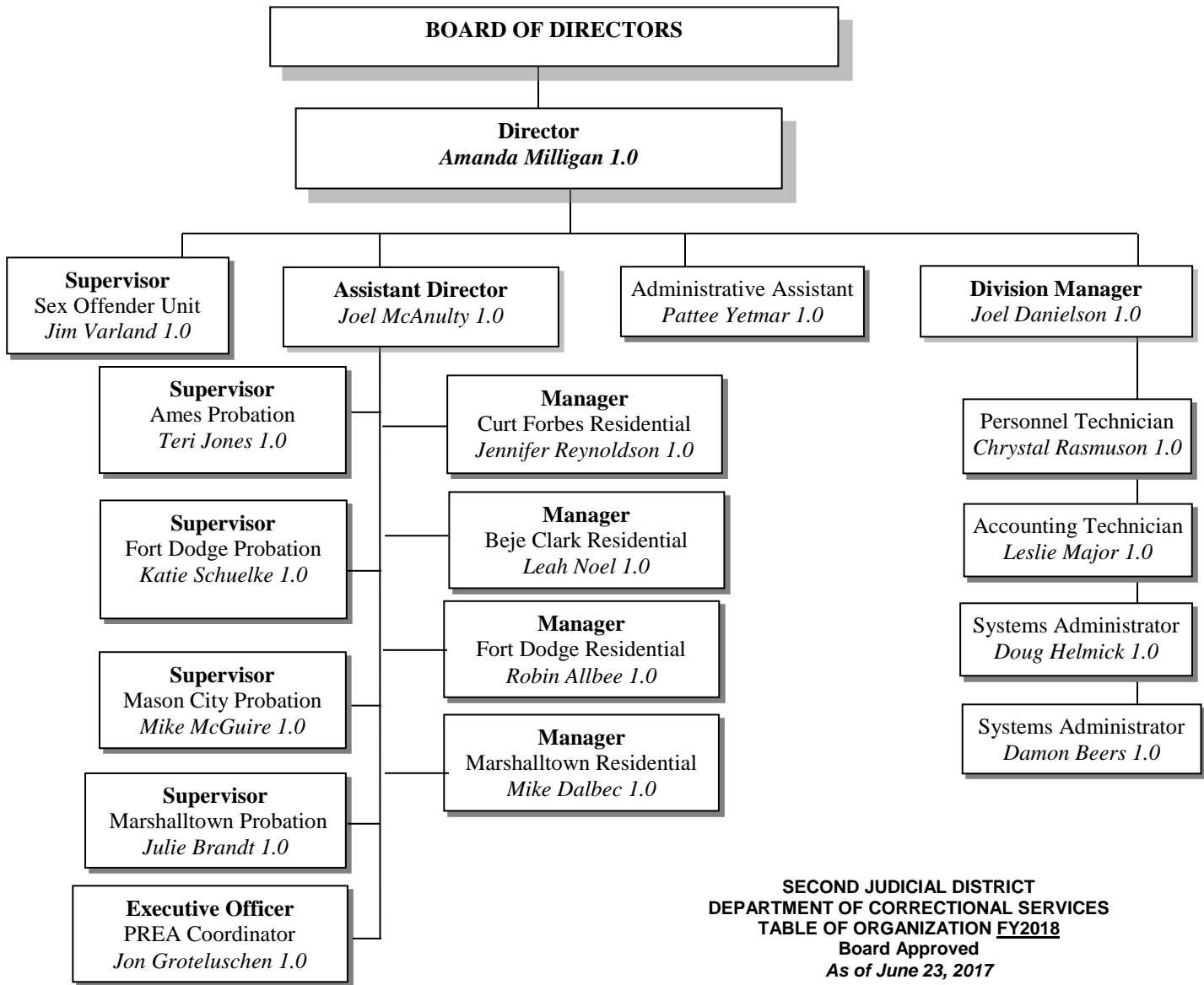
Organizational culture change and completing the strategic planning process have been crucial in implementing positive change. As a Department all were committed to adopting a more participative management approach. Committee work, with wide representation of all work units and staff, continues to be a district wide focus. Reorganization of some county distribution, office

coverage and supervisors has occurred upon recommendation of committee work. Blending of residential and field supervision has occurred where Probation/Parole officers supervise both field and residential offenders. Statewide changes have been made to implement new risk assessment tools the Iowa Risk Revised and the DRAOR.

2017-present

Federal budget cuts led to the Bureau of Prisons suspending the Department’s contracts for residential services in Ames, Fort Dodge, and Mason City which was catastrophic to the Department’s budget. As a direct result, residential services at the Curt Forbes Residential Center in Ames were discontinued in 2018. The Ames Area Office was closed and relocated to Curt Forbes. In an effort to maximize the remaining residential services, all women’s residential services were relocated to the Beje Clark Residential Facility in Mason City. Fort Dodge Residential Facility and Marshalltown Residential Facility have increased their bed capacity and no longer provide residential services to women.

OFFICE LOCATIONS / TABLES OF ORGANIZATION



SECOND JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES
TABLE OF ORGANIZATION FY2018
Board Approved
As of June 23, 2017



Ames Probation/Parole Office and Administration

**111 Sherman Avenue
Ames, Iowa 50010
(515) 232-1810**

Ames Probation/Parole Office

Supervisor

Teri Jones 1.0

Probation/Parole Officer 3

*Jim Cameron 1.0
Mike Di Blasi 1.0
Steve Naeve 1.0*

Probation/Parole Officer 2

*Kevin McArthur 1.0
Carla Evans 1.0
Kristen Ruppel 1.0
Lisa Balcom .75
Janet Olson 1.0
Kari White 1.0
Bobbie Nelson .75*

Secretary

*Sandy Emery 1.0
Marlys Wells 1.0*

Curt Forbes Residential*

Manager

Jennifer Reynoldson

Residential Officer

*Doug Ashby 1.0
Byron Davis .80
Rena Dunphy 1.0
Tom Eaches 1.0
Dan Lindgren 1.0
Sarah Morrow 1.0
Robert Neuendorf 1.0
Matt Kennis 1.0
Tina Westphal 1.0
Annie Wierson .80
Nathan Von Fumetti .80*

Probation/Parole Officer 2

Bobbie Nelson .75

Building Maintenance

Mark Wolfe .25

***Residential services at Curt Forbes were discontinued in 2018. Please refer to history section on page 6 for more information.**



Fort Dodge Probation/Parole Office
Fort Dodge Residential Center
Fort Dodge Administration
311 1st Ave South
Fort Dodge, Iowa 50501
(515) 576-8121 (field office)
(515) 955-6393 (residential center)

Fort Dodge Probation/Parole Office
Supervisor
Katie Schuelke 1.0

Probation/Parole Officer 3

Russ Martin 1.0
Roni Yetmar-Henry 1.0 (Drug Court)
Dan Nyren 1.0

Probation Parole Officer 2

Tenette Carlson 1.0 *Barb Krug 1.0*
Julie Cripe .75 *Kristen Halbur 1.0*
Maurice Meier 1.0 *Terri Valline 1.0*
Bob Cass 1.0

Probation Parole Officer 1

VACANT 1.0

Secretary

Brenda Deal 1.0
Christine Lennon 1.0

Fort Dodge Residential Center
Manager
Robin Allbee 1.0

Residential Officer

Brian Busick 1.0
Don Sorensen 1.0
Dianna Ristau 1.0
Daniel Vinnece .80
Richard Meyer 1.0
Ken Miller 1.0
Jimmie Clark .80
Tom Schmit 1.0
Steve St. John 1.0
Garrett Riedemann 1.0
VACANT .75

Probation/Parole Officer 2

Cathy Davis 1.0

Food Service Leader

Peggy Allbee 1.0

Cook

Debra Ebelsheiser .60

Building Maintenance Coordinator

Clark Jochimsen .50

Sex Offender Services

Supervisor
Jim Varland 1.0

Probation/Parole Officer 3

Mark Coleman 1.0, Ames
Michael Klobnak 1.0, Ames
Judy Wilson 1.0, Fort Dodge
Ellen Baker 1.0, Marshalltown
Troy Jones 1.0, Marshalltown
John Scholl 1.0, Mason City
Dave Hawver 1.0, Mason City

Psychologist

Ashley Lappe 1.0 *Emily Harbacheck 1.0*

Polygrapher

Marc Borgman 1.0, Fort Dodge/Mason City
Amy Neisen 1.0, Ames/Marshalltown

Probation/Parole Officer 1

VACANT 1.0



Marshalltown Probation/Parole Office

**RM 412, Masonic Temple Building
Marshalltown, Iowa 50158
(641) 752-6322**

Marshalltown Probation/Parole Office

**Supervisor
Julie Brandt 1.0**

Probation/Parole Officer 3

*Rick Day 1.0
Don Wolter 1.0*

Secretary

*Terri Leavy 1.0
Jami Knutson 1.0*

Probation/Parole Officer 2

*Dave Carrant 1.0
Tabitha Berends-Havens .75
Emily Eich 1.0
Dee Norton 1.0
Judy Imgrund 1.0*

Community Treatment Coordinator

*Michele Gordon 1.0 – Mason City
Diana Kellar 1.0 – Mason City
Renee Ranson 1.0 – Ames and Marshalltown
Jean Helmers 1.0 – Fort Dodge*

Probation/Parole Officer 1

VACANT .75



Marshalltown Residential Center

**1401 South 17th Ave
Marshalltown, Iowa 50158
(641) 753-5571**

Marshalltown Residential Center

**Manager
Mike Dalbec 1.0**

Food Service Leader

Judy Eirikson 1.0

Cook

*Laura Davis .20
VACANT .20*

Probation Parole Officer 2

Tom Larson 1.0

Building Maintenance Coordinator

Brad Wall .15

Residential Officer

*Deborah Mason .80
Randy Sample 1.0
VACANT 1.0
Noel Rix .75
Rick Gonzales 1.0
John Ratcliff 1.0
Gretchen Jenkins 1.0
Dave Pille 1.0
Dawn Pieper 1.0
James Swope 1.0
Alfredo Rodriguez .80*



Mason City Probation/Parole Office

**22 North Georgia
Mason City, Iowa 50402
(641) 424-0131**

Mason City Probation/Parole Office

Supervisor

Mike McGuire 1.0

Probation/Parole Officer 3

*Gretchen Hollander 1.0 (Drug Court)
Jan Lewerke 1.0
Brian Willrett 1.0
Murphy Washington 1.0*

Secretary

*Diane Borchardt 1.0
Deb Jilek 1.0*

Probation/Parole Officer 2

*Kayce Usher-Scott 1.0
Thomas Gayther 1.0
Darleen Hackman 1.0
Dana Hrubetz 1.0
Kevin Kozisek 1.0
Jane Nelson 1.0
Leah O'Neill 1.0
Tom O'Neill 1.0
Megan Deitrick 1.0
Leslie Coe 1.0
Cam Turner .75*



Beje Clark Residential Center

**818 15th St SW
Mason City, Iowa 50402
(641) 424-3817**

Beje Clark Residential Center

Supervisor

Leah Noel 1.0

Food Service Leader

Becky Erdman 1.0

Cook

*Ginger Clausen .20
Linda Quackenbush .20*

Building Maintenance Coordinator

John Erdman .25

Probation/Parole Officer 2

Amanda Davis 1.0

Residential Officer

*Anthony Hama 1.0
Stella Frank 1.0
Miranda Wentworth 1.0
VACANT .75
Ben Wicks 1.0
Bridget Harms 1.0
Adam Heinrichs 1.0
Scott Lovik 1.0
Alexandrea Smart 1.0
Coltin Schmidt .80
Nolan Cooper .75*

BOARD OF DIRECTORS - 2018

Member and Address	Phone Number	Member and Address	Phone Number
Ken Abrams Worth County Supervisor 1000 Central Avenue Northwood 50459	641-324-3630	Mark Kuhn Floyd County Supervisor 101 S Main St Ste 302 Charles City 50616	641-257-6129
Neil Bock Carroll County Supervisor 114 E 6 th St Carroll 51401	712-792-9802	Teresa Larson-White Advisory Delegate Fort Dodge 50501	515-573-2193
Mick Burkett Greene County Supervisor 114 N Chestnut St Jefferson 50129	515-386-5680	Carl Mattes Humboldt County Supervisor 203 Main St, PO Box 100 Dakota City 50529	515-332-1571
Dan Campidilli Hamilton County Supervisor 2300 Superior St, Ste 3 Webster City 50595	515-832-8567	Renee' McClellan Hardin County Supervisor 1215 Edgington Ave Ste 1 Eldora 50627	641-939-8222
Marty Chitty Story County Supervisor 900-6th St Nevada 50201	515-382-7202	Gary McVicker Franklin County Supervisor PO Box 26 Hampton 50441	641-456-5622
Michelle De La Riva Advisory Delegate 1619 S High Ave Ames 50010	515-576-7261	Tina Meth-Farrington Judicial Delegate Rockwell City 50579	712-297-7829
Steve Duffy Boone County Supervisor 201 State St Boone 50036	515-433-0500	Tim Neil Bremer County Supervisor 415 E Bremer Ave Waverly 50677	319-352-0130
Rusty Eddy Butler County Supervisor PO Box 325 Allison 50602	319-267-2670	Bill Patten Marshall County Supervisor 1 E Main St Marshalltown 50158	641-754-6330
Mark Feustel Advisory Delegate Mason City 50401	None	JoAnn Peters Pocahontas County Supervisor 99 Court Square Ste 7 Pocahontas 50574	712-335-3361
Paul Fitzgerald Judicial Delegate Nevada 50201	515-382-6566	Rick Rasmussen Wright County Supervisor PO Box 147 Clarion 50525	515-532-2771
Janelle Groteluschen Judicial Delegate Fort Dodge 50501	None	Bob Thode Webster County Supervisor 701 Central Ave Fort Dodge 50501	515-573-7175
Thetia Hall-Polking Judicial Delegate Carroll 51401	712-792-5666	Jerry Tlach Hancock County Supervisor 855 State St, PO Box 70 Garner 50438	641-923-3421
Rick Hecht Sac County Supervisor 100 NW State St Sac City 50583	712-662-7401	Mike Tupper Advisory Delegate Marshalltown 50158	641-754-5771
Scott Jacobs Calhoun County Supervisor 416 4 th St Ste 1 Rockwell City 50579	712-297-7741	Stan Walk Mitchell County Supervisor 212 South 5 th St Osage 50461	641-832-3942
Bill Jensvold Winneshago County Supervisor 126 S Clark St Forest City 50436	641-585-3412	Chris Watts Cerro Gordo County Supervisor 220 N Washington Ave Mason City 50401	641-421-3021

COMMITTEES OF THE BOARD OF DIRECTORS

Nominating Committee for 2017

Neil Bock	Chairperson
Scott Jacobs	
Ken Abrams	
JoAnn Peters	
Jerry Tlach	

Executive Committee – Calendar Year 2017

Neil Bock	Chairperson
JoAnn Peters	Vice Chairperson/County Supervisor Delegate
Mark Feustel	Advisory Committee Delegate
Janelle Groteluschen	Judicial Committee Delegate
Tim Neil	County Supervisor Delegate

Nominating Committee for 2018

Neil Bock	Chairperson
JoAnn Peters	
Scott Jacobs	
Ken Abrams	
Jerry Tlach	

Executive Committee – Calendar Year 2018

JoAnn Peters	Chairperson
Tim Neil	Vice Chairperson/County Supervisor Delegate
Janelle Groteluschen	Judicial Committee Delegate
Mark Feustel	Advisory Committee Delegate
Neil Bock	County Supervisor Delegate

MEETINGS OF THE BOARD OF DIRECTORS

September 29, 2017	Hamilton County Social Services, Webster City
December 15, 2017	Hamilton County Social Services, Webster City
March 23, 2018	Hamilton County Courthouse, Webster City
June 29, 2018	Hamilton County Courthouse, Webster City

SUMMARY OF BOARD PROCEEDINGS

FISCAL 2018

(JULY 1, 2017 – JUNE 30, 2018)

The Board received information or took action on the following at the **September 29, 2017** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved policy edits of Personnel policies
- Received Budget Update
- Director's Report: Federal Bureau of Prison Contract suspension, Personal Classification Manual, Health Insurance and Accreditation
- No Board Business
- Pending Litigations: Lovik et al – continues to proceed. The summary judgement request presented in June was denied. The trial has been scheduled as a backup case for January 23, 2018
- No Public Comment – Discussion on what if anything the Board could do regarding the Federal contract suspension. It was suggested to have Amanda Milligan email some talking points to share with our Legislators
- Next meeting date – Friday, December 15, 2017

The Board received information or took action on the following at the **December 15, 2017** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved policy edits of Offender Services policies and Personnel policy
- Director's Report: Budget Reduction Plan
- Received Budget Update
- Public Comment – Matt Speers, Assistant County Attorney addressed the Board with objections about closing Curt Forbes Residential Facility. Mr. Speers shared concerns about the impact the closure of CFRF would have on Boone and surrounding communities
- Executive Committee Report on Director's Performance Evaluation
- Acknowledgment of Executive Committee Report on Director's Performance Evaluation
- Approval of FY 2018 Budget Reduction Plan
- Approval of FY 2018 Revised Budget
- Update on process for 2018 nominating committee
- Pending Litigations: Lovik, et al – trial is scheduled for January 23 in Cerro Gordo County
- Next meeting date – Friday, March 23, 2018

The Board received information or took action on the following at the **March 23, 2018** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved policy edits of Offender Services policy and Personnel policy
- Received Budget Update
- Director's Report: progress of budget reduction plan and PREA audit will be completed in Marshalltown May 15-17
- Nominating Committee Report on Election of Officers
- Approval of Nominating Committee nominations
- Pending Litigations: Lovik, et al – Director Milligan reported on four day jury trial. The jury returned a decision in the Department's favor. The appeal period has passed with no appeal filed
- No Public Comment
- Next meeting date – Friday, June 29, 2018

The Board received information or took action on the following at the **June 29, 2018** meeting:

- Approved amended agenda
- Approved minutes of previous meeting
- Approved Offender Services policy deletion and Personnel policy edits
- Director's Report: Marshalltown PREA, FY18 and FY19 Updates, Table of Organization, Mason City Office Space, FY19 Purchase of Service Agreement, Memorandum of Understanding with Department of Administrative Services

- Received Budget Update
- Approval of Mason City Area Office building lease with negotiation for one, two year, etc.
- Approval of MOU with Department of Administrative Services
- Approval of Budget
- Approval of Table of Organization
- Approval of Purchase of Service Contract with Department of Corrections
- Approval of Iowa Attorney General's Office contract for legal services
- Approval of OWI Service Contracts with Prairie Ridge, SATUCI and CFR
- Approval of Cerro Gordo County Drug Court contract with Prairie Ridge Addiction Treatment Services
- Approval of Webster County Drug Court contract with Community & Family Resources
- Approval of MOU with Community & Family Resources for office space in Fort Dodge
- Approval of Webster County and Cerro Gordo County Drug Court contract with the State Public Defender's Office
- Approval of PREA MOU with ACCESS AND CIS
- Pending litigation: None
- Other business/Public Comment/Q & A for Board Members – update will be sent on negotiations of Mason City Lease
- Next meeting date – Friday, September 28, 2018

EXECUTIVE COMMITTEE PROCEEDINGS

Meetings and Actions

Sept 29, 2017 Purpose of meeting – Director's performance evaluation

ADVISORY COMMITTEES

Ames Area

Members

Michelle De La Riva, (Delegate to the Board of Directors) - Ames 50010
Bob Rod, (Alternate to the Board of Directors) - Ames 50010
Toby Sebring - Boone 50036
Staci Shugar - Ames 50010
Bill Skare - Boone 50036

Marshalltown Area

Members

Mike Tupper, (Delegate to the Board of Directors) - Marshalltown 50158
Mike Croker, (Alternate to the Board of Directors) - Marshalltown 50158
Jill Eaton - Marshalltown 50158
Melissa Frundle – Marshalltown 50158
Jordan Gaffney – Marshalltown 50158

Fort Dodge Area

Members

Teresa Larson-White, (Delegate to the Board of Directors) - Fort Dodge 50501
Barbara Huisman, (Alternate to the Board of Directors) – Fort Dodge 50501
Ryan Baldrige- Fort Dodge 50501
Tiffany Dorsey – Fort Dodge 50501
Roger Porter - Fort Dodge 50501
Sherry Washington - Fort Dodge 50501

Mason City Area

Members

Mark Feustel, (Delegate to the Board of Directors) - Mason City 50401
Deb Cahalan, (Alternate to the Board of Directors) - Mason City 50401
Jay Hansen - Mason City 50401
Kevin Pals - Mason City 50401
Betty McCarthy - Osage 50461

FINANCIAL STATEMENTS

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES

Statement of Revenues, Expenditures and Changes in Fund Balances – General Fund

Actual and Budget

Year Ended June 30, 2018

	<u>REVISED **</u> <u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u> <u>FAVORABLE</u> <u>(UNFAVORABLE)</u>
Revenues by Source:			
State Purchase of Service (POS)	11,383,739	11,383,739	-
State Appropriation Transfer– Legislative Adjustment	50,000	50,000	-
State Legislative De-Appropriation	-	(103,097)	(103,097)
Residential Client Fees	1,138,860	1,149,908	11,048
Enrollment Fees	380,595	460,265	79,670
Other Client/Group Fees	128,000	187,917	59,917
Interest Earned	4,500	28,680	24,180
Federal BOP Inmate Reimbursement	89,757	89,757	-
Federal Urinalysis Contract Reimbursement	73,000	69,850	(3,150)
Federal Pass-Thru Grant	3,144	3,144	-
Miscellaneous	53,000	89,403	36,403
Prior Year Carryover	793,600	-	
Total Revenues Available for Expenditures	<u>\$ 14,098,195</u>	<u>\$ 13,409,566</u>	<u>\$ 104,971</u>
Expenditures by Account Category:			
Personal Services	12,329,739	12,310,029	19,710
Travel & Subsistence	109,000	82,433	26,567
Supplies	399,915	386,020	13,895
Contractual Services	889,968	839,012	50,956
Equipment & Repairs	259,573	217,628	41,945
Claims & Miscellaneous	-	-	-
Licenses, Permits & Refunds	-	-	-
State Aid	-	-	-
Plant Improvement	15,000	39,184	(24,184)
Total Expenditures	<u>\$ 14,003,195</u>	<u>\$ 13,874,306</u>	<u>\$ 128,889</u>
Revenues Over (Under) Expenditures	<u>\$ 95,000</u>	<u>(\$ 464,740)</u>	
Fund Balance Beginning of Year – Local		\$ 793,600	
Revenues Over (Under) Expenditures including Local Carry Forward Balance		(464,740)	
Less: Government Funds Transfer		-	
Fund Balance End of Year		<u>\$ 328,860</u>	

** Original FY 2018 Budget was revised in December 2017 due to approved Budget Reduction Plan, including Actual Carry Forward following Closeout of Fiscal Year 2017.

SECOND JUDICIAL DISTRICT, DEPARTMENT OF CORRECTIONAL SERVICES

**Comparison of Revenues and Expenditures - General Fund
Most Recent Four Fiscal Years**

	Year Ended 2018	Year Ended 2017	From FY17 to FY18		Year Ended 2016	Year Ended 2015
			Dollar Change	% Change		
Revenues by Source:						
State POS & Other Appropriations	\$ 11,330,642	\$ 11,433,739	\$ (103,097)	-0.90%	\$ 11,500,661	\$ 11,500,661
Intra-State Transfers	-	-	-		-	-
Residential Client Fees	1,149,908	1,164,427	(14,519)	-1.25%	1,262,389	1,144,088
Enrollment Fees	460,265	413,929	46,336	11.19%	379,701	392,093
Other Client/Group Fees	187,917	170,420	17,497	10.27%	194,020	166,591
Interest Earned	28,680	5,847	22,833	390.51%	10,368	5,239
Federal BOP Inmate Reimbursement	89,757	633,765	(544,008)	-85.84%	756,578	636,446
Federal Urinalysis Contract						
Reimbursement	69,850	68,988	862	1.25%	61,226	46,812
Federal Pass-Thru Grants	3,144	6,289	(3,145)	-50.01%	2,077	-
Miscellaneous	89,403	69,548	19,855	28.55%	106,460	60,374
Total Revenues	\$ 13,409,566	\$ 13,966,952	\$ (557,386)		\$ 14,273,480	\$ 13,952,304
Expenditures by Account Class:						
Personal Services	\$ 12,310,029	\$ 12,692,341	\$ (382,312)	-3.01%	\$ 12,128,535	\$ 12,206,498
Travel/Training	58,574	77,293	(18,719)	-24.22%	103,228	133,682
Vehicle Operation	18,641	19,575	(934)	-4.77%	14,904	13,280
Out-of-State Travel/Training	5,217	-	5,217		6,428	8,606
Office Supplies	29,082	23,494	5,588	23.78%	42,512	30,353
Building Maintenance Supplies	3,127	1,548	1,579	102.00%	4,464	3,245
Professional/Scientific Supplies	65,269	41,904	23,365	55.76%	81,598	40,110
Housekeeping/Subsistence Supplies	79,259	35,146	44,113	125.51%	128,458	73,774
Other Supplies	4,668	2,861	1,807	63.16%	2,426	3,519
Food	204,614	227,173	(22,559)	-9.93%	260,278	247,053
Communications	102,531	102,559	(28)	-0.03%	99,538	99,713
Rentals	181,022	203,661	(22,639)	-11.12%	201,362	198,592
Utilities	142,568	141,951	617	0.43%	142,204	139,648
Professional/Scientific Services	216,770	195,661	21,109	10.79%	216,318	168,362
Outside Services	32,712	20,166	12,546	62.21%	24,712	19,634
Intra-State Transfers	-	-	-		-	55,000
Advertising/Publicity	186	1,590	(1,404)	-88.30%	4,185	5,307
Outside Repairs/Services	73,566	95,658	(22,092)	-23.09%	72,148	100,274
Reimbursements to Other Agencies	34,501	50,978	(16,477)	-32.32%	75,844	55,954
ITS Reimbursements	57,674	51,908	5,766	11.11%	51,586	51,880
Workers Compensation						-
Residential Equipment over \$500	9,571	10,139	(568)	-5.60%	72,005	18,680
Office Equipment over \$500	8,800	-	8,800		4,873	1,419
Equipment under \$500	9,014	14,203	(5,189)	-36.53%	6,192	8,496
Data Processing, Inventory	31,679	13,539	18,140	133.98%	55,226	26,249
Data Processing, Non-Inventory	85,000	36,029	48,971	135.92%	35,505	27,684
Other Expenditures/Obligations	71,048	44,438	26,610	59.88%	36,526	39,597
Capitals	39,184	8,658	30,526	352.58%	82,566	17,901
Total Expenditures	\$ 13,874,306	\$ 14,112,473	\$ (238,167)		\$ 13,953,621	\$ 13,794,510
Revenues by Funding Source:						
State Funds	\$ 11,330,642	\$ 11,433,739			\$ 11,500,661	\$ 11,500,661
Local Funds	2,078,924	2,533,213			2,772,819	2,451,643
Total Revenues	\$ 13,409,566	\$ 13,966,952			\$ 14,273,480	\$ 13,952,304
Expenditures by Major Class Type:						
Personal Services	\$ 12,310,029	\$ 12,692,341			\$ 12,128,535	\$ 12,206,498
Operating Expenses	1,564,277	1,420,132			1,825,086	1,588,012
Intra-State Transfers					-	
Total Expenditures	\$ 13,874,306	\$ 14,112,473			\$ 13,953,621	\$ 13,794,510

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
Expenditures by Account Class and Program – General Fund
Year Ended June 30, 2018

ACCOUNT CLASS	PROGRAM										TOTAL ACTUAL
	ADMIN.	PREA *	PSI **	FIELD SERVICES	RESIDENTIAL	DRUG COURTS	SPECIAL SERVICES	SEX OFFENDER	IDAP ***	INTENSIVE SUPERVISION	
Personal Services	\$834,955	\$23,236	\$454,608	\$3,678,466	\$4,054,911	\$191,857	\$329,301	\$1,337,887	\$141,650	\$1,263,158	\$12,310,029
Travel/Training	8,336	-	596	22,816	8,533	89	1,933	11,624	581	4,066	58,574
Vehicle Operation	211	-	26	9,460	8,756	13	19	84	6	66	18,641
Out of State Travel/Trng.	-	-	-	480	-	-	-	4,737	-	-	5,217
Office Supplies	3,680	-	94	18,547	6,018	80	56	256	18	333	29,082
Building Maintenance Supplies	-	-	-	3,117	10	-	-	-	-	-	3,127
Professional/Scientific Supplies	4,471	-	-	37,031	15,721	846	232	3,651	-	3,317	65,269
Housekeeping/ Subsistence Supplies	-	-	-	-	79,259	-	-	-	-	-	79,259
Other Supplies	-	-	-	302	2,860	828	201	131	174	172	4,668
Food	-	-	-	-	204,614	-	-	-	-	-	204,614
Communications	9,025	-	1,547	40,702	36,068	783	935	7,578	256	5,638	102,531
Rentals	33,049	-	-	140,284	7,689	-	-	-	-	-	181,022
Utilities	872	-	-	18,855	122,841	-	-	-	-	-	142,568
Professional/Scientific Services	5,341	4,794	1,937	10,861	26,344	163,366	426	1,818	134	1,748	216,770
Outside Services	3,681	-	-	5,876	23,155	-	-	-	-	-	32,712
Advertising/Publicity	-	-	-	-	186	-	-	-	-	-	186
Outside Repairs/Services	1,101	-	-	6,463	66,002	-	-	-	-	-	73,566
Reimbursements to Other Agencies	1,980	-	924	10,705	13,827	490	1,015	3,124	24	2,413	34,501
ITS Reimbursements	11,201	118	474	32,854	9,711	237	355	1,421	118	1,185	57,674
Residential Equipment Over \$500	-	-	-	-	9,571	-	-	-	-	-	9,571
Office Equipment Over \$500	-	-	-	4,000	-	800	-	1,600	-	2,400	8,800
Equipment Under \$500	160	-	150	5,531	2,398	-	150	210	-	415	9,013
Data Processing, Inventory	2,945	-	-	15,618	6,214	-	-	3,451	-	3,451	31,679
Data Processing, Non- Inventory	65,636	-	401	9,230	6,829	200	301	1,301	101	1,001	85,000
Other Expenditures	9,790	-	265	13,487	42,577	133	199	3,275	660	663	71,048
Capitals	2,869	-	-	7,517	28,798	-	-	-	-	-	39,184
TOTALS	\$ 999,303	\$ 28,148	\$ 461,022	\$4,092,202	\$4,782,891	\$ 359,722	\$ 335,122	\$1,382,148	\$ 143,722	\$1,290,026	\$13,874,306

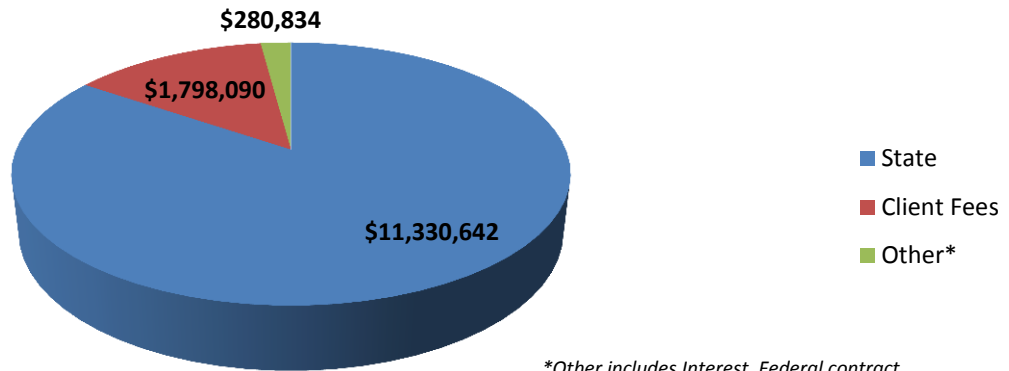
* PREA (Prison Rape Elimination Act)

** PSI (Pre-Sentence Investigations)

*** IDAP (Iowa Domestic Abuse Program)



Actual Revenues by Source FY2018



**Other includes Interest, Federal contract reimbursements and Miscellaneous*

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES

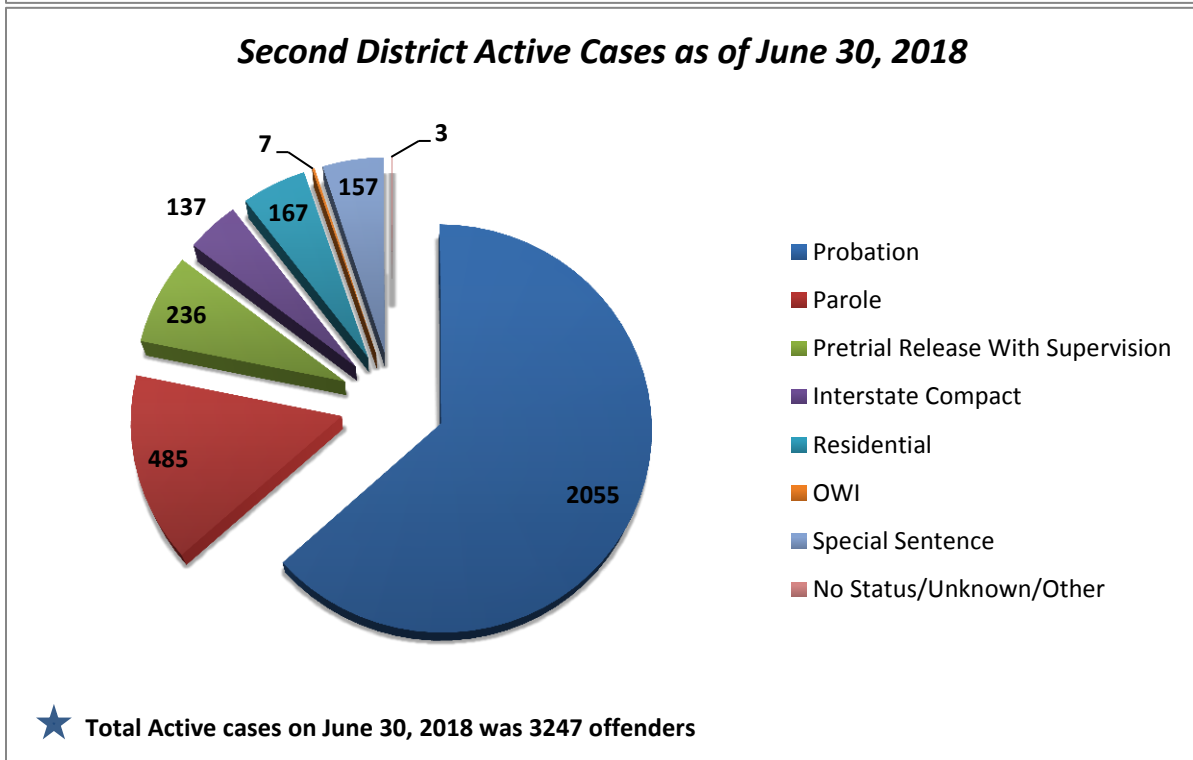
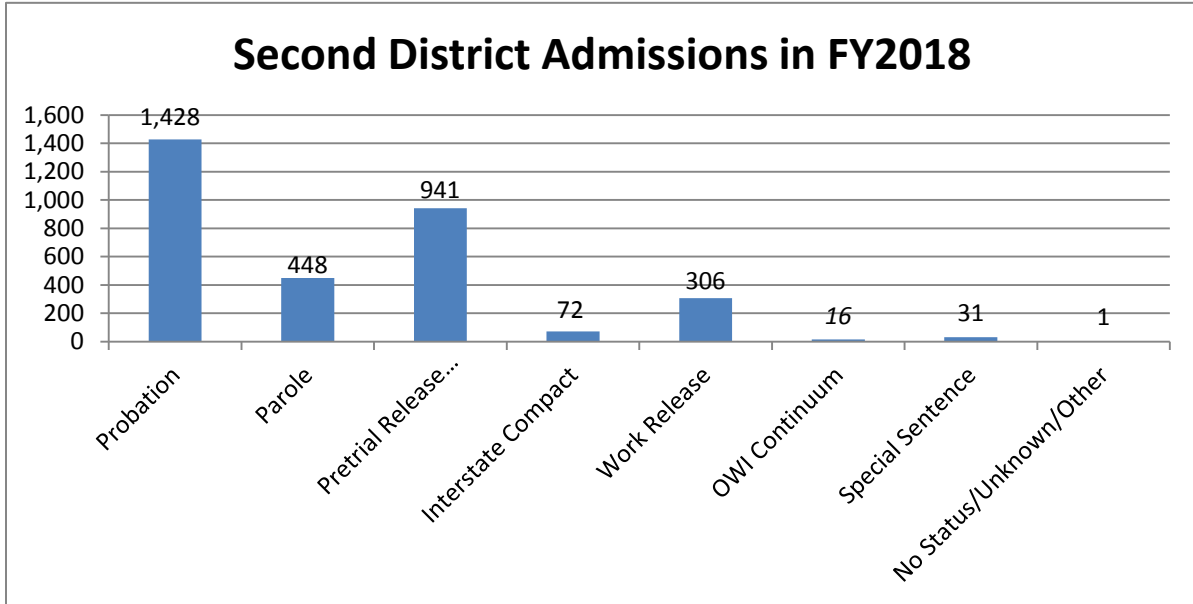
Year Ended June 30, 2018

AVERAGE DAILY COSTS

Standard Probation/Parole Supervision	\$6.27
Pre-Trial Release with Supervision	\$0.82
Intensive Sex Offender Supervision and Treatment	\$13.19
Domestic Abuse Program	\$0.55
Drug Court	\$29.86
Average Daily Cost per Residential Facility	\$68.42
Pre-Sentence Investigations	\$564.98

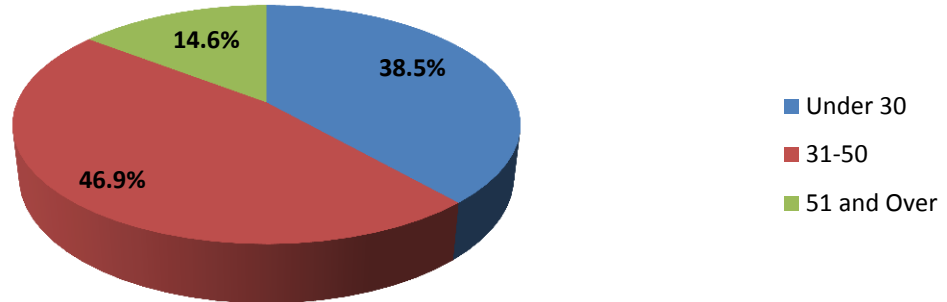
PROGRAM OPERATIONS

The statistical data contained in this report was compiled from the Iowa Correctional Offender Network (ICON), which was first implemented on August 1, 2000. Statistics for Field Services (Pretrial Release with Services, Probation, Parole, Interstate Compact) and Residential Services do not count offenders who were pending legal action (i.e. offenders who absconded/escaped), nor does it include offenders whose supervision was transferred out of the District.

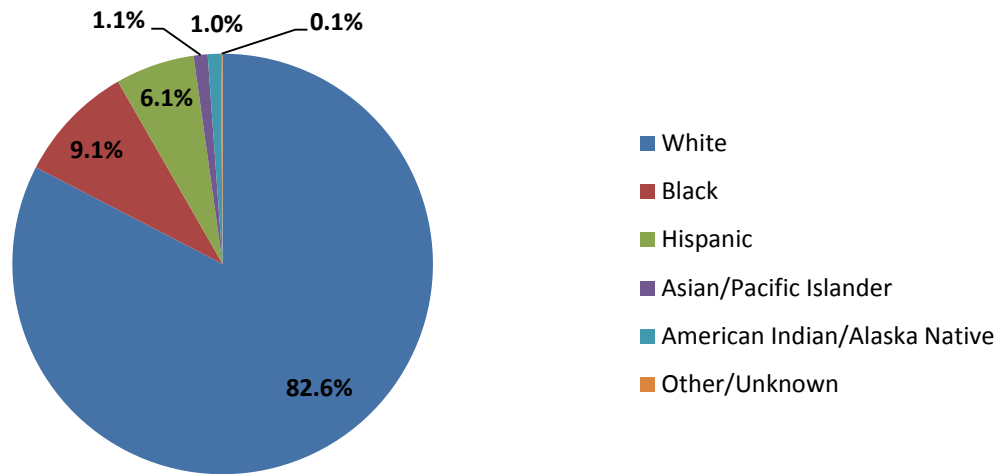


CLIENT DEMOGRAPHICS

Offender Age Range as of June 30, 2018

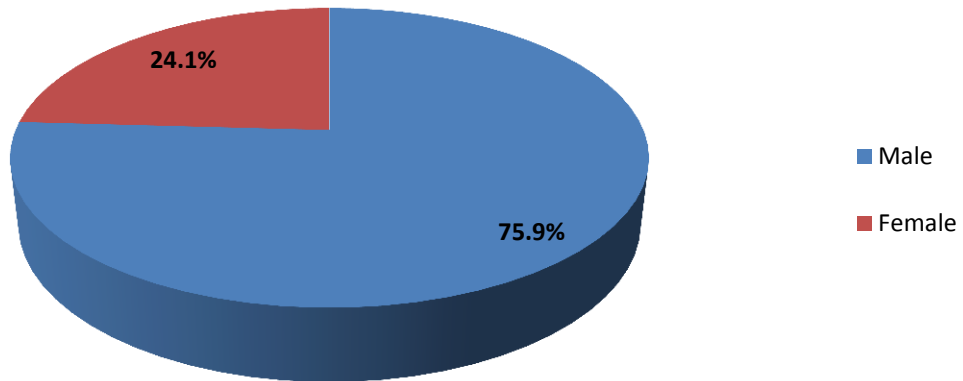


Offender Race/Ethnicity as of June 30, 2018

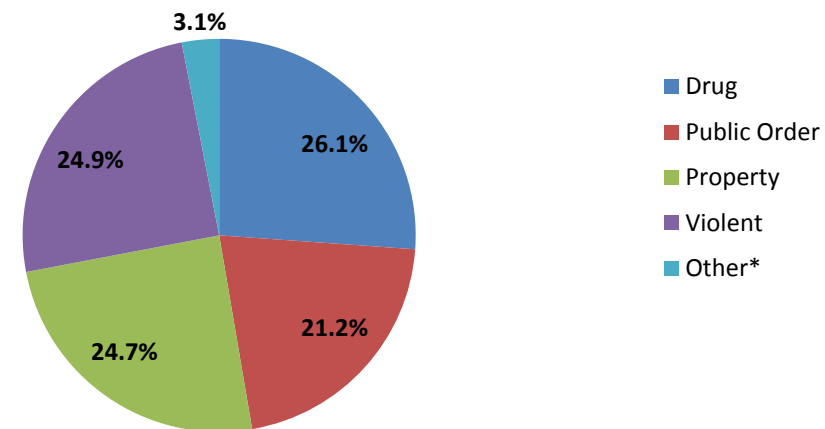


CLIENT DEMOGRAPHICS - CONTINUED

Offender Gender as of June 30, 2018

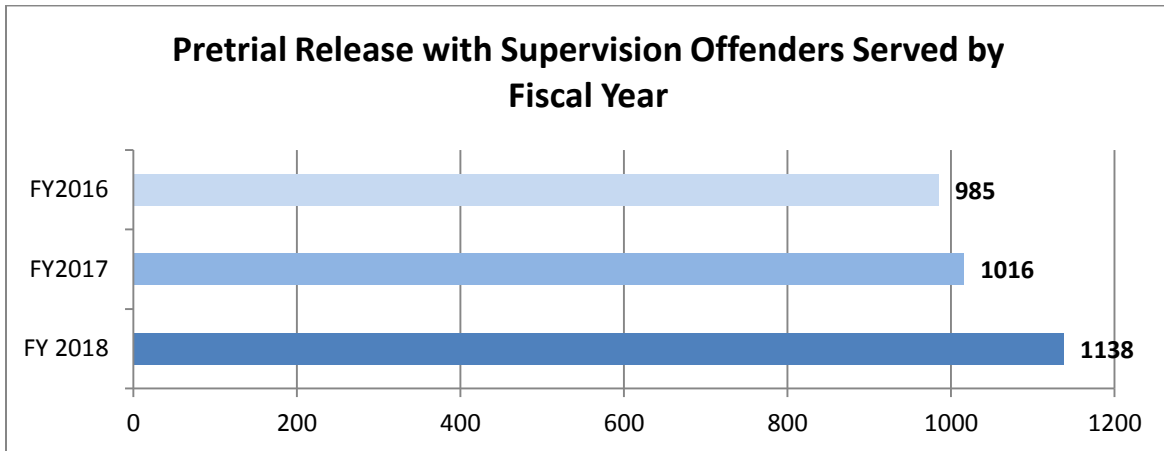


Offender Offense Type as of June 30, 2018



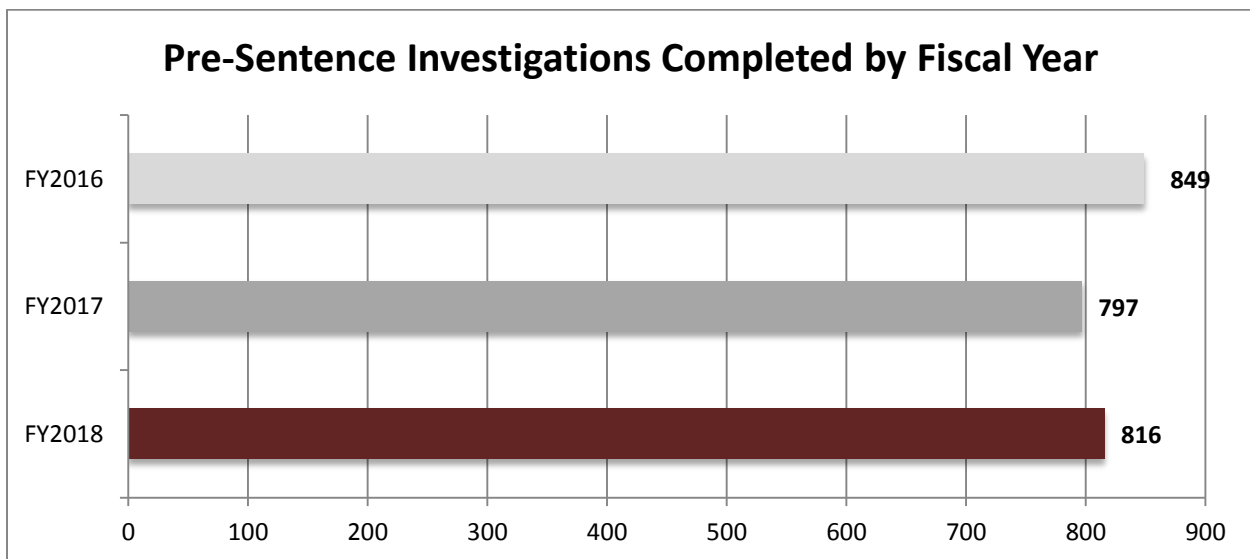
PRETRIAL RELEASE WITH SUPERVISION

Pretrial Release with Supervision refers to defendants who are released under the supervision of the Department while awaiting trial, rather than being released on their own recognizance or held in jail on bond. Defendants are supervised by Probation/Parole Officers, who monitor the defendant's whereabouts and activities within the community. Due to their pre-conviction status, treatment programming is offered to defendants on a voluntary basis, unless ordered by the Court.



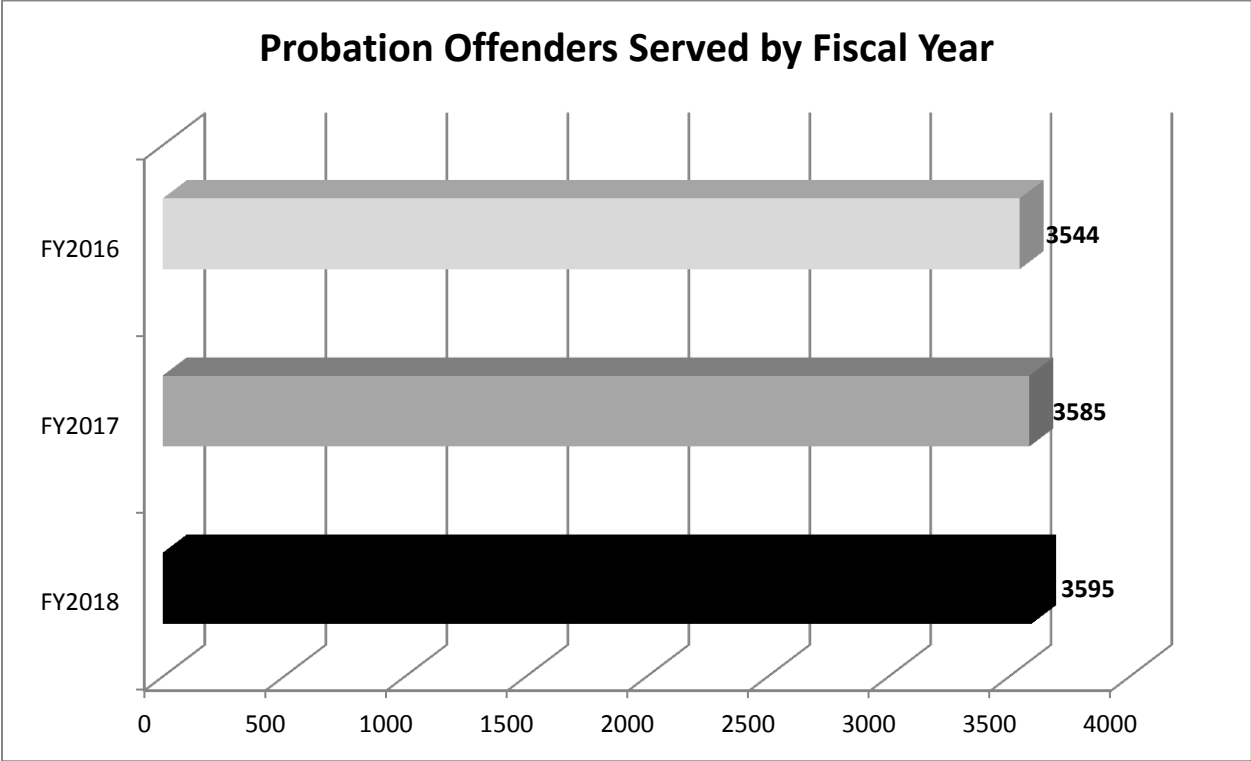
PRE-SENTENCE INVESTIGATIONS

Pre-Sentence Investigations (PSI) are conducted by Probation/Parole Officers to provide a comprehensive report to judges to assist in determining appropriate sentencing options. Included in each report is information about the Defendant's present offense, prior criminal record, employment, education, family, substance abuse and psychological histories. Utilizing this information, Probation/Parole Officers provide sentencing and treatment recommendations to the Court. The presentence report also provides valuable information to other correctional staff who may later supervise the offender.



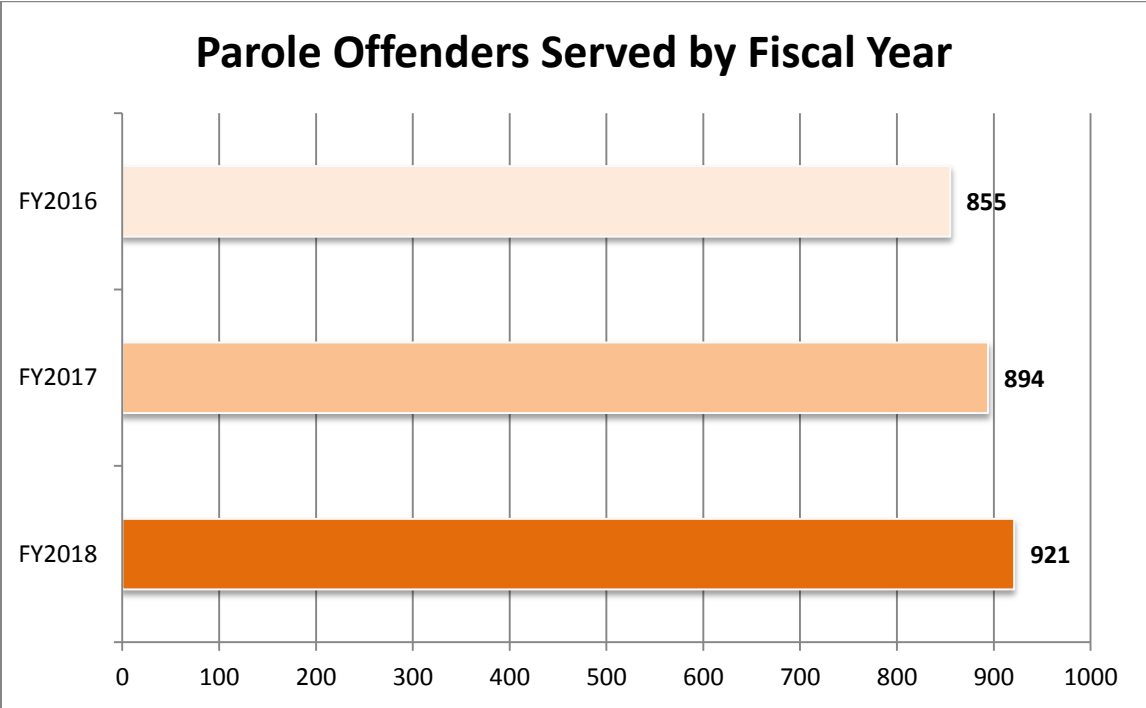
PROBATION SUPERVISION

Probation supervision provides the Court an alternative to institutionalization whereby convicted offenders remain in the community under correctional supervision. Offenders undergo risk and need assessments, case planning and referrals to local community resources. Probation/Parole Officers monitor compliance and progress, report information, facilitate behavioral change and make recommendations to the Court. The Department supervises both felony and misdemeanor probationers who are placed under its supervision by the Court.



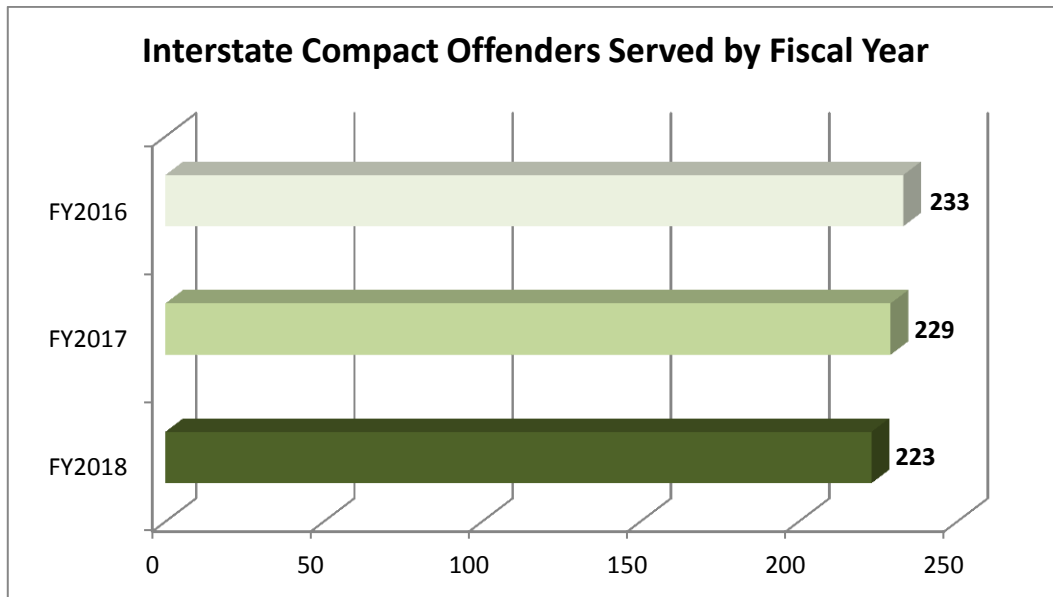
PAROLE SUPERVISION

Parole supervision provides supervised conditional release of offenders who are returning to the community from prison or work release. Probation/Parole Officers conduct risk and need assessments, make treatment/community referrals, assist with transition back into the community, facilitate behavioral change and monitor compliance and progress similar to Probation.



INTERSTATE COMPACT SUPERVISION

Interstate Compact supervision is provided for offenders who had been granted probation or parole in other states, but whose supervision has been transferred to the State of Iowa. Offenders undergo risk and need assessments, case planning and referrals to local community resources similar to that provided to Iowa probation/parole offenders. The Department supervises both felony and misdemeanor probationers/parolees who are placed under its supervision by Interstate Compact.

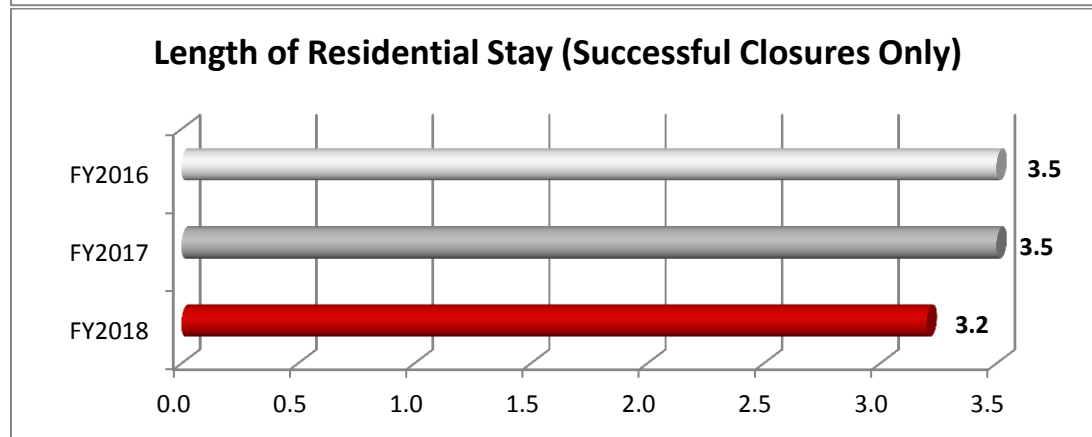
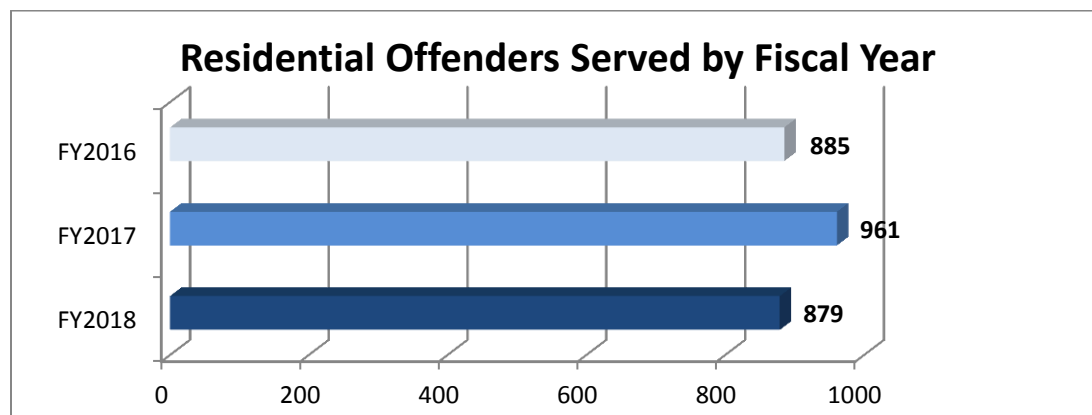


RESIDENTIAL SERVICES

Fort Dodge Residential Center 311 1 st Ave. South Fort Dodge 66 Residents (Male only)	Marshalltown Residential Center 1401 S. 17 th Ave. Marshalltown 60 Residents (Male only)	Beje Clark Residential Center 818 15 th St., SW Mason City 55 Residents (Male and Female)
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The Department's Residential Centers provide supervision and programming in a structured environment that promotes stability, accountability and long term behavior change. Residents are required to work and fulfill their financial responsibilities, including family support, victim restitution, court costs and payments towards debts, taxes and rent to the Department. In addition, residents must undergo appropriate assessments and follow-through with all recommended treatment. During each residents stay, they are awarded furloughs from the facility based on satisfactory performance. Those who successfully complete their stay are moved to regular Probation or Parole supervision.

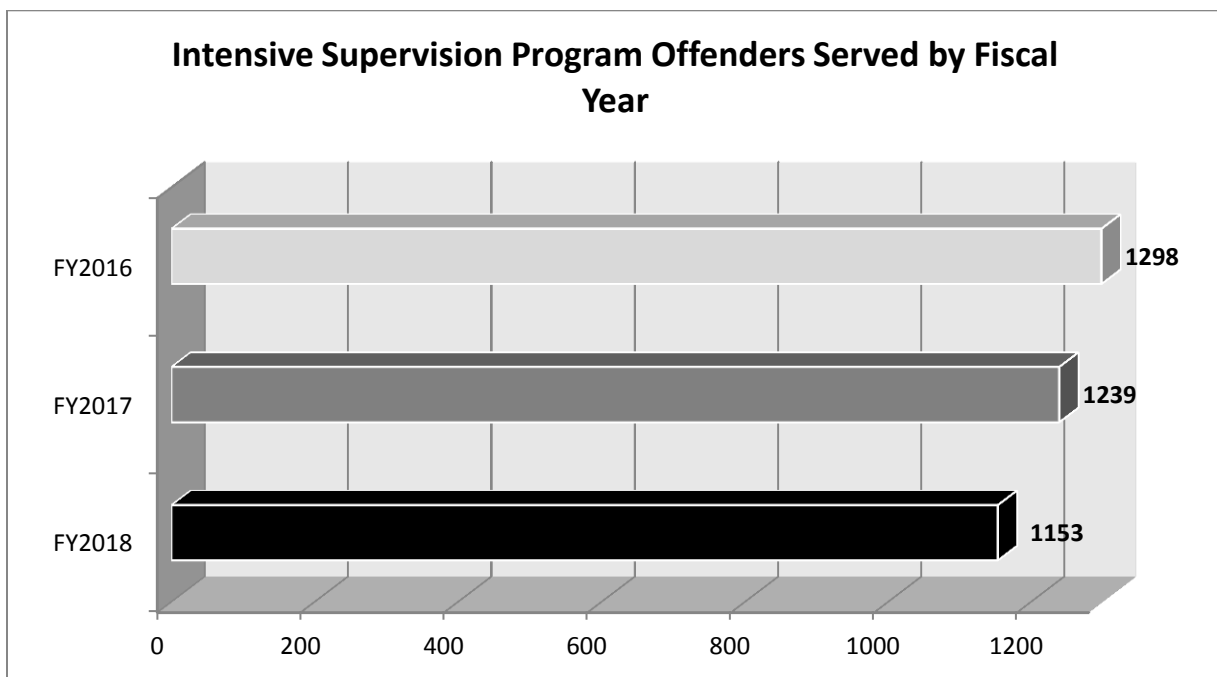
The Residential Centers accept both probationers referred directly by the Courts and work releases from the State Correctional Institutions. The Residential Centers also serve offenders who have been placed in the OWI program. The total capacity of the three Residential Centers in Second District is 181 offenders.



INTENSIVE SUPERVISION PROGRAM

The **Intensive Supervision** Program (ISP) provides a more-intensive level of field supervision for higher risk offenders. Many offenders placed in the program have just been released from a Residential Center or Prison. Offenders supervised under ISP are closely monitored by an ISP officer (Probation/Parole Officer III). Offenders are required to attend substance abuse treatment or other treatment programs that correspond to their individual needs. Offenders who successfully complete the program are transferred to regular Probation or Parole supervision and are supervised according to their respective risk score.

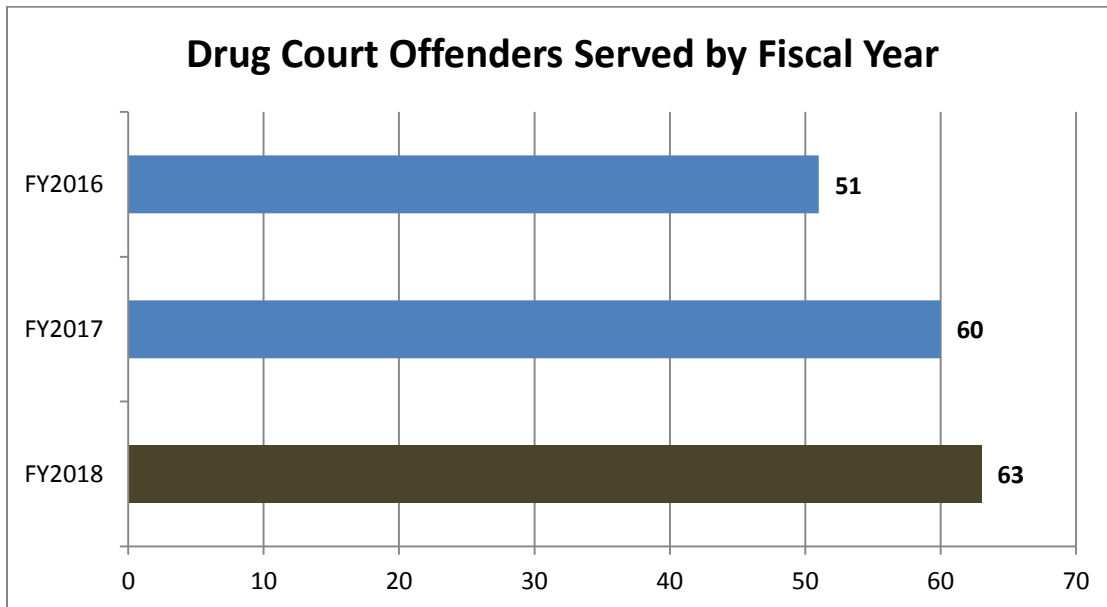
Due to the intensity of services offered the Department attempts to keep caseload sizes smaller, approximately thirty offenders per officer. Evidence Based outcomes also show an increase in success of higher risk offenders when caseloads are in that range.



DRUG COURT

The **Drug Court** Program is a Judge based program that provides intensive levels of field supervision for high risk/high need offenders whose substance addiction is a major contributing factor to their criminal activity. The Drug Court Program is comprised of an Interdisciplinary Team (IDT) that includes the Judge, County Attorney, Defense Attorney, Probation/Parole Officer, and Treatment Provider. The IDT attends weekly pre-court staffing meetings to review participant progress, determine appropriate actions to improve outcomes, and prepare for status hearings in court. The Drug Court program consists of five (5) phases that offenders participate in, with the program being approximately twelve (12) to eighteen (18) months in length. Offenders are required to participate in substance abuse treatment, other treatment programs that correspond to their individual needs, submit to frequent drug testing, attend status hearing with the IDT, as well as any additional requirements determined by the IDT. Due to the intensity of services offered the Department attempts to keep caseload sizes smaller, approximately twenty-five (25) offenders per officer. Evidence Based outcomes also show an increase in success of higher risk offenders when caseloads are in that range.

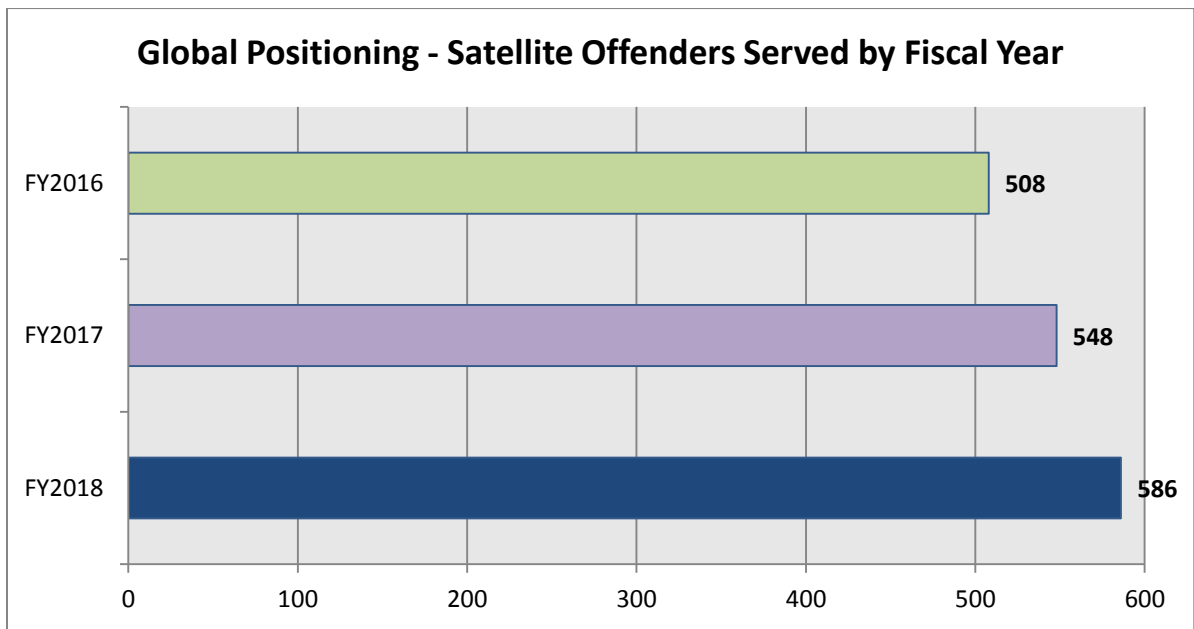
Second District implemented Drug Courts in Webster and Cerro Gordo counties during FY2015.



ELECTRONIC MONITORING

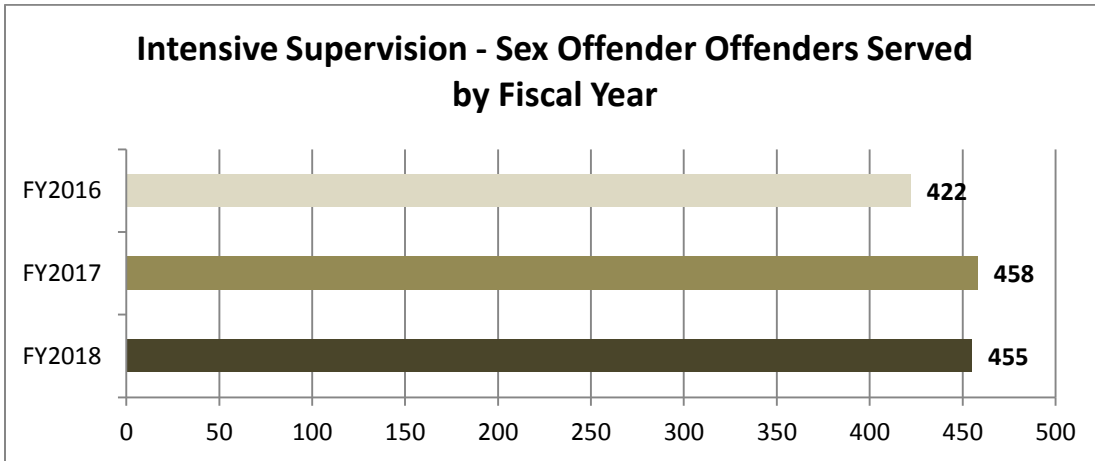
Electronic Monitoring is utilized as a supervision tool to monitor the offender’s activities in the community and to promote accountability. These tools are typically used by a Probation/Parole Officer III during the course of supervising high risk offenders. The types of electronic equipment used are radio frequency (ankle bracelet curfew monitoring), global positioning (satellite tracking of offender movement) and remote alcohol testing (device randomly calls the offender and conducts a breath test or monitoring alcohol usage via ankle bracelet).

The cost for electronic monitoring equipment is budgeted and paid for through an appropriation that Fifth Judicial District receives for all eight judicial districts. Fifth Judicial District distributes the equipment according to need. Any judicial district using equipment in excess of its budgeted amount is billed for the overage.

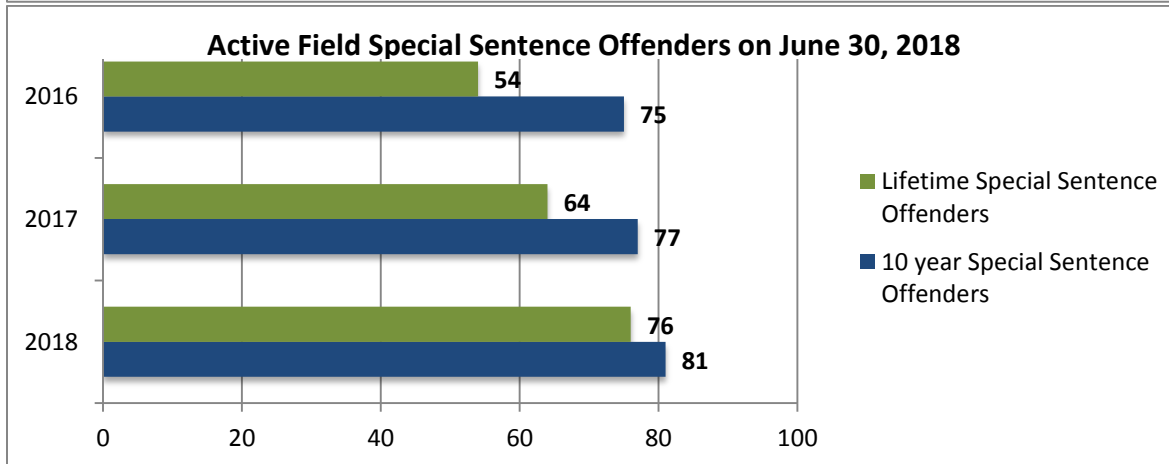
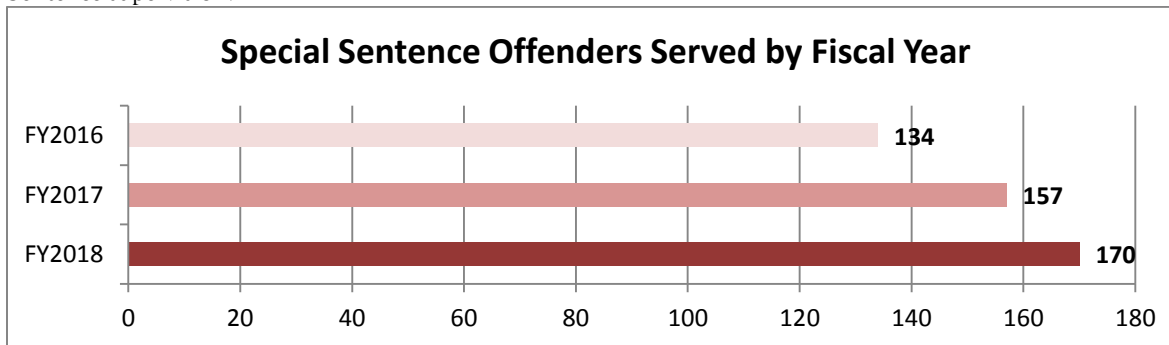


SEX OFFENDER PROGRAM

The Sex Offender program provides specialized supervision and treatment for individuals convicted of a sexual offense or an offense with a sexual component. Supervision level is matched to the assessed risk of the individual. The Sex Offender program provides assessment and treatment services specifically designed to reduce the risk of re-offending.

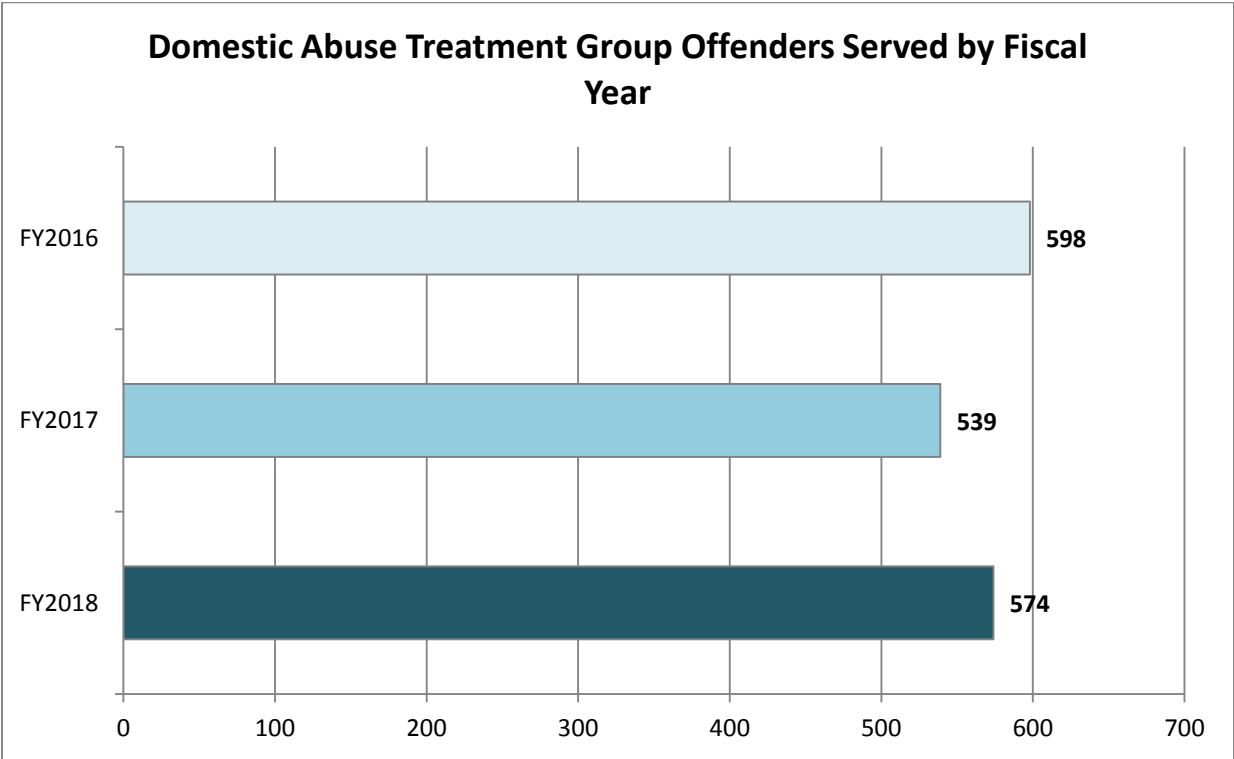


Special Sentence supervision is restricted to individuals who have been convicted of sexual offenses by the Court and under chapter 709 of the Iowa Code for additional supervision. Offenders convicted of class B or C felonies will serve their required sentence length and then be placed on Lifetime Special Sentence supervision. Offenders convicted of class D felonies or misdemeanors will serve their required sentence length and then be placed on 10 year Special Sentence supervision.



DOMESTIC ABUSE PROGRAM

Any offender convicted of or receiving a deferred judgment for domestic abuse is required by Iowa law to participate in the **Iowa Domestic Abuse Program**. Offenders do not have to be placed under the department's supervision to participate. Not all offenders in the program have been convicted of domestic abuse and some participants are under supervision to local probation agencies that supervise misdemeanants.



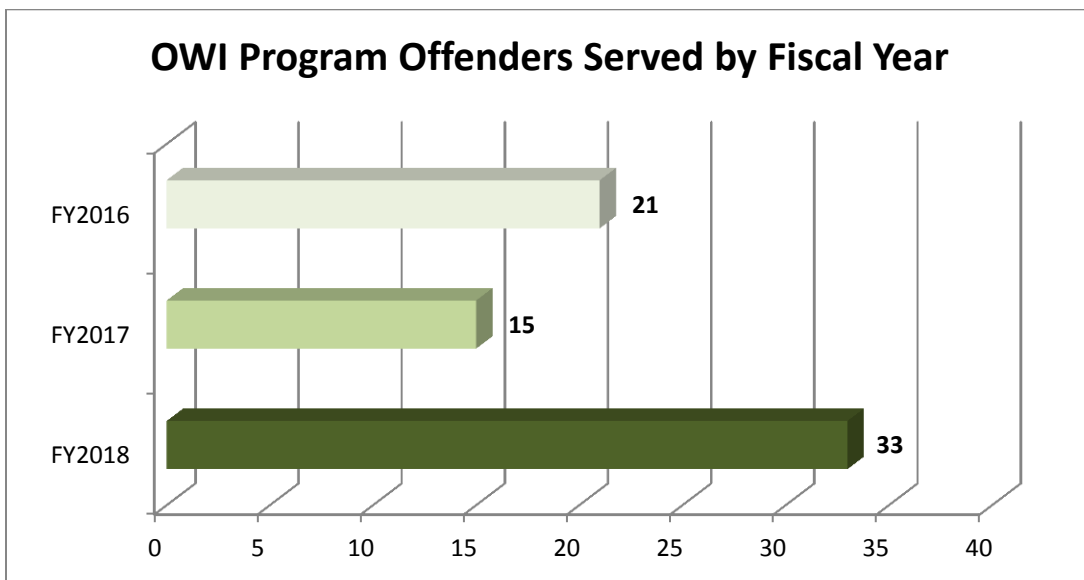
OWI PROGRAM

The **OWI Program** is provided for offenders convicted of a second or subsequent Operating While Intoxicated charge, as authorized by the Iowa Code, Chapter 904.153. Offenders in this program are considered state inmate status but are able to serve their sentences and participate in treatment in community corrections residential facilities in lieu of prison. Unless offenders discharge their sentence while in the facility they must be released by the Iowa Board of Parole.

The Department provides OWI programming at all four Residential Centers. Substance Abuse treatment services are provided through contracted services with the following Substance Abuse agencies:

Community and Family Resources (CFR)
Community and Family Resources (CFR)
Substance Abuse Treatment Unit of Central Iowa (SATUCI)
Prairie Ridge Addiction Treatment Services (PRATS)

Ames
Fort Dodge
Marshalltown
Mason City



DRUG TESTING

Drug Testing is an important supervision tool used by the Department. The Department uses a “COLORS” program for offenders who are at higher risk to use substances and the offenders will phone in daily and will report for a drug test if their color is randomly selected for that day. Staff randomly drug test offenders throughout the term of their supervision to aid in deterring offenders from substance abuse. The department primarily uses two different kinds of drug testing in the forms of urinalysis cups and saliva tests which swab the offender’s mouth.

